




Hunnyhill Primary School

Date of Review	May 2022
Next Review Due	May 2024
Staff Responsibility	Headteacher
Notes / Source	
Signed by Chair of Governors	

Transition Policy

At Hunnyhill Primary we recognise that change can be a difficult time for children. There are several change or transition points throughout a child's time at school and we aim to make these as easy as possible.

Starting School

The children who start in our Early Years Foundation Stage come to us from a variety of pre-schools. We have developed strong links with our local feeder pre-schools and children visit the school before they are due to start to get to know their environment and the adults who work in it.

During the Summer Term parents and children are invited to various sessions and information meetings. Virtual visits or phone calls take place in which a member of our Early Years team talk to parents and carers about their child's strengths and areas for development and to discuss any worries or concerns they may have. The Early Years team will visit your child in their pre-school setting and will meet with Preschool leaders/Key workers to gather as much information as possible about each child.

Information on starting school will be emailed initially to parents and then information will be sent via Dojo to parents and also posted on the school website.

Changing Class

Early Years children will already be familiar with the Early Years and Foundation Stage and Year 1 areas because of the hard to build a continuous ethos.

There are opportunities for all year groups to visit their new class and work with their new teacher in the Summer Term. Teachers will familiarise themselves with their new class by visiting the children and through discussions with the previous teacher. Time is dedicated through the summer term to hold transition meetings. These meeting include teachers, teaching assistants and the inclusion team.

During the final week of term all pupils will start their new year group and class. In essence the new term will begin, this will alleviate any worries over the summer holiday.

Information on starting the new term will be posted on Dojo and the school website.

Joining the school 'in term' / In-year transition

We work closely with the parents and the previous school of those children who join Hunnyhill part way through a school year. Class teachers and the office staff will contact the child's previous school to get their information and documents transferred. The class teacher will assess each child shortly after they arrive to get an understanding of their ability.

Information on starting school will initially be emailed to parents and then further information will be sent via Dojo. The school website contains information about starting school.

Moving on

Primary

When a child moves to another Primary School the information we hold about that child will be passed to the new school. Initially a telephone conversation will be held, any documents will be securely sent to the new school.

Secondary

Hunnyhill children generally transfer to four main secondary schools, Carisbrooke College, Medina College, Christ the King and Cowes Enterprise College. It is essential that good transition and communication is nurtured throughout the children's time in Year 6 by:

- Informing parents when relevant secondary schools are holding their Open Days
- Developing strong links with secondary school Key Staff with responsibility for transition, especially their SENCo
- Engaging in joint transition projects between secondary schools and primary schools.
- Hunnyhill has developed good links with the secondary schools it feeds into and will make every effort to ensure that pupils moving to Year 7 will have the transition made as easy as possible.

Extra Support

For those that may find change more difficult, Hunnyhill helps to support these children with extra pastoral support and transition work. For some of our most vulnerable, a personal transition plan will be put in place to support the move.

Transition for Life

The above strategies are expected to prepare children for transition for life, not just for their time in the education system, and to develop resilience.

Please read this policy in conjunction with the SEN, Safeguarding, and Child Protection Policies.