



ABSENCE SLIP – to be completed upon child’s return to school.

Please be aware, that **even if you have phoned in**, the absence will remain unauthorised until we have received written confirmation of reason.

Name of Pupil:

Dates of Absence:

Reason for Absence:

Was medical advice sought for this absence? Yes / No

If yes, was it: GP appointment / phone contact / Beacon centre / A & E

Signed: Parent / Carer

For Office Use: Change made to SIMS - I



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